



APPLICATION FOR WORK-STUDY ALLOWANCE

(38 U.S.C. Chapters 30, 31, 32 and 35; 10 U.S.C. Chapter 1606)

1. NAME OF APPLICANT				A. First				B. M.I.		C. Last																	
2. MAILING ADDRESS														3A. VA FILE NUMBER													
A. NUMBER AND STREET OR RURAL ROUTE														C													
														OR													
														3B. SOCIAL SECURITY NUMBER													
B. APARTMENT OR BOX NUMBER														C													
C. CITY OR POST OFFICE														4. SEX		Male		5. DATE OF BIRTH		MONTH		DAY		YEAR			
D. STATE														E. ZIP CODE OR FOREIGN MAIL CODE		Female											
6. ADVANCE PAYMENT Do you want an advance payment? <input type="checkbox"/> YES <input type="checkbox"/> NO																											
NOTE: If you receive an advance payment, you will not receive another payment until you have worked off the advance payment plus an additional 50 hours unless your contract calls for fewer hours.																											
7. NAME AND ADDRESS OF YOUR SCHOOL						8. CURRENT EDUCATIONAL OR TRAINING PROGRAM						9. TELEPHONE NUMBER and Hours of the day VA can reach you (Include area code)															
												()															
												Hours						AM		PM							
10. CURRENT ENROLLMENT PERIOD										11. NEXT ENROLLMENT PERIOD YOU PLAN TO ATTEND																	
A. BEGINNING DATE (Month, Day, Year)					B. ENDING DATE (Month, Day, Year)					A. BEGINNING DATE (Month, Day, Year)					B. ENDING DATE (Month, Day, Year)												
12. WORK SITE PREFERENCE (Please tell us the school, VA facility or other Government facility where you would prefer to do VA-related work)										13. DAYS AND HOURS DURING THE WEEK YOU WOULD BE AVAILABLE																	
										(X)		DAYS			HOURS												
												MONDAY															
												TUESDAY															
												WEDNESDAY															
												THURSDAY															
												FRIDAY															
14. HAVE YOU EVER RECEIVED WORK-STUDY ALLOWANCE BEFORE? (If "YES," please tell us where you worked)										15. WORK EXPERIENCE (Tell us about the jobs you had before, other than VA work-study jobs)																	
16. QUALIFICATIONS (Tell us about any special qualifications you have based on your education and work experience. We are interested in experience that would help you work for VA, such as experience in Automated Data Processing programs. Also tell us what kinds of jobs interest you.)																											
17. SIGNATURE OF APPLICANT (Do not print)														18. DATE SIGNED													

PRIVACY ACT INFORMATION: No benefits may be paid unless a completed application form has been received (38 U.S.C. 2149). The information requested on this form is necessary to determine your eligibility to the benefit for which you are applying. The responses which are submitted may be disclosed outside VA only if the disclosure is authorized under the Privacy Act, including the routine uses identified in VA system of records, 58VA21/22 Compensation, Pension, Education and Rehabilitation Records-VA, published in the Federal Register.

RESPONDENT BURDEN: VA may not conduct or sponsor, and respondent is not required to respond to this collection of information unless it displays a valid OMB Control Number. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have comments regarding this burden estimate or any other aspect of this collection of information, call 1-800-827-1000 for mailing information on where to send your comments.

STUDENT WORK-STUDY ALLOWANCE PROGRAM

WHO IS ELIGIBLE?

You are, if you're training full-time or 3/4- time in a college degree, vocational, or professional program. A work-study allowance is available under most education benefits programs.

HOW MUCH CAN I EARN?

You can earn the federal minimum wage or your State minimum wage, whichever is greater.

The total hours you can work cannot be more than 25 times the number of weeks in your enrollment period.

If you elect to receive an advance payment, VA will make your first payment in advance for 40 percent of the total number of your work-study hours. But the advance payment and any following payments can't be for more than 50 hours. (If you elect to not receive an advance payment, VA will pay you for those hours after you work them.)

WHAT TYPE OF WORK MAY I DO?

You may do the following types of VA-related work:

- VA paperwork at schools or VA offices;
- Outreach services under VA supervision;
- Work at VA medical facilities or National Cemetery System offices; OR
- Work at Department of Defense facilities related to education benefits under the GI Bill.

HOW DO I APPLY

Complete the form on the other side of this page, and mail it to your nearest VA office. For information, call your local VA office at the number in the telephone directory under U.S. Government. (If your local telephone directory does not show a local VA office for your area, call VA at 1-800-827-1000. If you are hearing impaired, call VA at 1-800-829-4833.)

Official Business
Penalty for Private Use \$300

Department of Veterans Affairs



Department of
Veterans Affairs

Student Work-Study Allowance Program



Veterans Benefits
Administration